



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Dinabandhu Mahavidyalaya
• Name of the Head of the institution	Dr. Biswajit Ghosh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9330373115
• Mobile No:	9433506266
• Registered e-mail	info@dinabandhumahavidyalaya.org
• Alternate e-mail	bishu08@gmail.com
• Address	College Road, PO + PS - Bongaon
• City/Town	Bongaon, North 24 PGs
• State/UT	West Bengal
• Pin Code	743235
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	West Bengal State University				
• Name of the IQAC Coordinator	Dr. Rana Saha				
• Phone No.	9433506266				
• Alternate phone No.	8910654108				
• Mobile	9330373115				
• IQAC e-mail address	aicdbm@gmail.com				
• Alternate e-mail address	iqacdbm2021@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://dinabandhumahavidyalaya.org/index.php?option=com_content&view=article&id=140&Itemid=165				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://dinabandhumahavidyalaya.org/index.php?option=com_content&view=article&id=140&Itemid=165				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.30	2016	05/11/2016	04/11/2021
6. Date of Establishment of IQAC			03/01/2005		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>The Internal Quality Assurance Cell (IQAC) plays a vital role in ensuring quality enhancement and sustenance in educational institution named Dinabandhu Mahavidyalaya. IQAC generally focuses on:</p> <ol style="list-style-type: none"> Quality Assurance: IQAC works towards maintaining and enhancing the quality of education imparted at the institution. This involves regular monitoring and evaluation of academic and administrative processes (academic calendar – preparation and distribution, continuous process of academic evaluation through robust application of internal examination, promotion of dynamic evaluation and evolution of teaching-learning methodology and their successful implementation among others) to ensure they meet the desired standards. Accreditation: IQAC plays a crucial role in facilitating the accreditation process of the institution by NAAC (National Assessment and Accreditation Council) in India. This involves preparing the necessary documentation, coordinating peer reviews, and implementing improvements based on accreditation recommendations throughout year (2022-23). Institutional Planning and Development: IQAC assists in formulating and implementing institutional plans for academic and administrative development. This includes identifying areas for improvement, setting objectives, and monitoring progress towards achieving them (gender sensitization, grievance redressal, improvement of ICT tools, library resource enrichment among others). Research and Innovation: IQAC promotes research and innovation activities within the institution by providing documentation support and applicable resources to faculty members. This includes organizing seminars, workshops, and conferences, as well as facilitating collaborations 		

with other institutions and industries (MoU). 5. Student and Stakeholder Feedback: IQAC promotes online robust feedback system for students, faculty, alumni, and other stakeholders to identify areas of strength and weakness within the institution. This feedback has been processed, evaluated and necessary improvements in various aspects of the institution's functioning are identified. 6. Best Practices: IQAC promotes best practices in teaching, learning, and governance within the institution. This involves benchmarking against peer institutions and adopting strategies that have been proven to be effective elsewhere. Overall, IQAC serves as a crucial mechanism for fostering a culture of quality and continuous improvement in Dinabandhu Mahavidyalaya, ultimately contributing to overall development and excellence.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Social outreach and community service for the needy	Nutritional assessment and fruit distribution on 16.11.2022 to 18.11.2022
Social outreach initiative	Community outreach Program on
organization of student camp, workshop	youth parliament on 20.09.2022; organization of 2 days workshop
Organization of workshops on gender sensitization	workshop named
Student extension activities	quiz on
organization of fair	Winter fair 2023 -
organization of value added course	different value added course in Bengali and other departments
organization of extension activities	debate, quiz, extempore, poster, wall magazine preparation
organization of capacity building courses	Soft skills - maturing skill in Spanish, Impact of literacy on today's community (21.11.22), Innovative approaches to communication in digital age (09.03.2023); Public speaking and facing interviews (09.03.23 to 11.03.23)
organization of capacity building courses	foundation course for aspiring Beauticians (28.11.22); Digital image processing and its application (17.11.2022 & 18.11.2022); Fearless female: Karate training for girls (25.04.23); Mehandi class for beginners (03.11.22 & 04.11.22); literacy program on goods and service tax on 23.11.2022
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	01/03/2024

15. Multidisciplinary / interdisciplinary

1. Dinabandhu Mahavidyalaya offers a comprehensive multidisciplinary and interdisciplinary educational experience across its 19 departments, covering sciences, humanities, languages, and commerce. The college's honours departments not only cater to their respective disciplines but also extend elective paper options to students from other departments.

2. As a constituent college of the West Bengal State University (WBSU), Dinabandhu Mahavidyalaya strictly follows the university-approved course structure and curriculum. With adept faculty, the college effectively implements curriculum linkages and integration between the humanities and sciences.

3. Dinabandhu Mahavidyalaya prides itself on its dynamic NSS and NCC units, emphasizing environmental and value-based education among its students.

4. The college currently operates within the framework of WBSU's 3-year, semester-based curriculum, accommodating multiple entries and exits. It has a robust system in place for offering elective courses, adjusting to varying student enrollments each session, and is well-prepared for the concept of multiple entries and exits.

5. Integrating interdisciplinary courses into its curriculum, Dinabandhu Mahavidyalaya provides students with a diverse skill set through activities like skill development sessions, study

techniques, question banks, model answers, presentations, and revision lectures. Classroom discussions, provision of study materials, departmental tasks, and encouraging participation in extracurricular activities foster a conducive learning environment and facilitate dialogue among students, enriching their academic experience.

16. Academic bank of credits (ABC):

1. Dinabandhu Mahavidyalaya, affiliated with WBSU, diligently follows the approved curriculum and syllabi mandated by the University. The college is fully prepared to implement the Academic Bank of Credits framework once sanctioned. With a comprehensive student management system in place, encompassing continuous internal assessment, attendance, and examination data, Dinabandhu Mahavidyalaya ensures seamless coordination between the college and the University. Additionally, the college offers elective courses, allowing students to tailor their academic journey and facilitating potential collaborations with other institutions.

2. The faculty at Dinabandhu Mahavidyalaya have embraced a blended teaching-learning approach, prioritizing student-centric methods. Alongside traditional classroom sessions, faculty members curate and deliver both online and offline resources tailored to meet students' needs and demands. This comprehensive approach includes text materials, instructional videos, and other supplementary materials, aiming to optimize students' learning experiences.

17. Skill development:

1. Aligned with the University-endorsed curriculum, the college provides elective Skill Enhancement Courses (SEC) tailored to students' individual needs and interests. Complementing these are Generic Elective Courses (GEC), designed to foster discipline-specific skills and hands-on learning. Language proficiency courses, Environmental Science modules, and Ability Enhancement Courses (AECC) are also available across departments.

2. Students across disciplines are consistently urged to refine their communication skills, both verbal and written, and hone their presentation abilities through regular student seminars.

3. The institution offers a diverse array of courses across various programs of study, aimed at sensitizing students and nurturing a value-based mindset and attitude among them.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college features two departments dedicated to language learning, offering specialized papers in Bengali and Sanskrit. These departments not only foster a deep understanding of the languages but also provide insight into ancient Indian cultures, traditions, and knowledge systems. In addition to language-focused studies, subjects like History, Political Science, and Philosophy include coursework that familiarizes students with the respective knowledge domains, imparting knowledge of national history, the Constitution, fundamental rights, societal structures, the depth of Indian philosophy, and more. The prevalence of Bengali as the primary medium of instruction further facilitates students' immersion in Indian languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has embraced a curriculum structured around learning outcomes. A comprehensive continuous evaluation and internal assessment system ensures ongoing monitoring of student progress and attendance. Drawing from these assessments, faculty devise tailored strategies to support students who may face challenges in keeping pace with the curriculum. Embracing blended teaching-learning methods, the college provides an environment conducive to effective learning. This approach enables faculty to continuously gauge the attainment of learning objectives and outcomes, facilitating adjustments as needed to ensure all students acquire essential expertise, knowledge, skills, and capabilities.

20.Distance education/online education:

In realisation of the growing importance of the online mode of education, College ensures that students are provided online teaching-learning environment while also making it sure that its faculty stay rooted in the traditional offline mode. The college is carrying out its teaching-learning process in blended mode through continuous monitoring and evaluation ensuring that the faculty can address their weakness in a time-bound manner. To ensure this, the college has procured its exclusive Google Suite which includes all Google tools to facilitate online teaching-learning and dissemination of knowledge, including Google Meet, Google Classroom, Google Calendar, in addition to offline teaching and interaction.

Recognizing the increasing significance of online education, the

college prioritizes both online and traditional offline teaching-learning methods. Embracing a blended approach, the college ensures that faculty remain adept in both modes. Through vigilant monitoring and evaluation, faculty can promptly address any areas of weakness. To facilitate this, the college has acquired its dedicated Google Suite, encompassing a range of tools such as Google Meet, Google Classroom, and Google Calendar, to facilitate seamless online teaching-learning and knowledge dissemination alongside traditional offline interactions.

Apart from the regular courses carried out in offline mode along with online outcome based learning management, the institution served as district level distance learning centre for Netaji Subhas Open University and Rabindra Bharati Open University -

to provide accessible and flexible higher education opportunities to a diverse range of learners, including those who may not have access to traditional on-campus education due to various constraints such as geographical location, work commitments, or personal responsibilities which includes -

1. Access: To widen access to higher education by removing barriers such as geographical distance, financial constraints, or prior educational qualifications, thus enabling individuals from diverse backgrounds to pursue learning opportunities.

2. Flexibility: To offer flexible learning pathways that accommodate the needs and schedules of adult learners, working professionals, and individuals with familial or personal commitments, allowing them to study at their own pace and convenience.

3. Inclusivity: To cater to the educational needs of marginalized and underserved communities, including individuals with disabilities, rural populations, and those from socioeconomically disadvantaged backgrounds, thereby promoting social equity and inclusion.

4. Innovation: To embrace innovative teaching and learning methods, including the use of technology-enabled platforms, multimedia resources, and distance learning tools, in order to enhance the

learning experience and meet the diverse needs of learners in the digital age.

5. Lifelong Learning: To promote lifelong learning by offering a range of educational programs and courses that enable individuals to acquire new skills, update their knowledge, and pursue personal and professional development throughout their lives.

Our Institute accommodates -

Rabindra BHARATI DISTANCE EDUCATION: Master Degree in Bengali, Sanskrit, English, History, Political Science having annual enrolment of more than 100 students per year

Netaji Subhas Open University: Both undergraduate and postgraduate courses with more than 300 students enrolled per year

Extended Profile

1.Programme

1.1	39
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	7250
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1888
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	1793
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	66
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	56
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	65.94
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	51
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dinabandhu Mahavidyalaya is deeply committed to fostering enlightenment among its students, facilitated by a dedicated faculty. Collaborative efforts among the Academic In-charge, Academic Subcommittee, IQAC members, and department faculties shape the Master Routine and Academic Calendar, ensuring a vibrant learning environment. Adaptable teaching methods, including traditional classroom instruction, ICT integration, and online classes, have been employed, especially during the COVID-19 pandemic, facilitated by the college's Google Suite.

Faculty prioritize student comprehension through interactive sessions, group discussions, and seminars, supplemented by remedial classes for those needing extra support. The college's resources include specialized departmental libraries for slower learners and a Central Library stocked with rare physical books and e-resources through subscriptions like INFLIBNET.

A Learning Management System (LMS) maintains teaching plans, accessible to students. The Prospectus serves as a comprehensive guide for new students, detailing committees, subject offerings, CBCS format, faculty, fees, library services, scholarships, holidays, and more. Dinabandhu Mahavidyalaya remains dedicated to enriching students' academic journey through a holistic and student-centric approach.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Dinabandhu Mahavidyalaya adheres to the academic calendar set forth by its affiliating university, West Bengal State University. At the outset of each academic year, the Academic In-charge, Academic Subcommittee members, IQAC members, and department faculties convene to craft the Academic Calendar. This meticulous process ensures seamless curriculum delivery, prioritizing the academic advancement of students while nurturing a conducive learning environment.

The IQAC, in collaboration with the Academic In-charge and

Subcommittee, guides faculty in structuring class schedules and updating the Academic Calendar to align with any syllabus changes mandated by the affiliating university.

Beyond outlining the teaching plan, the Academic Calendar serves as a comprehensive record of cultural events, sports activities, admission timelines, class schedules, and holidays. It also delineates class commencement dates and student registration periods with the affiliating university.

The college employs the Continuous Internal Evaluation (CIE) model to monitor student progress throughout the academic year. This includes regular internal assessments, comprising various evaluation methods and attendance records, contributing to a total of 25 marks per paper. Question papers are departmentally set, and faculty rigorously assess submitted work.

Furthermore, the college facilitates Parent-Teacher meetings, allowing guardians to voice concerns and suggestions for continual improvement. Additional assessment methods such as student seminars, speeches, discussions, quizzes, and essay competitions contribute to a holistic evaluation of student progress and identification of areas needing improvement.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

46

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4352

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

4352

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dinabandhu Mahavidyalaya aligns its curriculum with contemporary global concerns, integrating themes of gender, environment, biodiversity, ecology, and the pandemic's impact on posthumanism and the Anthropocene. Emphasizing relevance to the syllabus set by West Bengal State University, the college organizes programs addressing various knowledge dimensions, from public speaking to women's issues, each academic session.

Human values, including professional ethics and community engagement, are integrated across disciplines like Education, Philosophy, and Political Science, nurturing ethical consciousness. Gender issues are central, with dedicated literature and syllabus sections exploring women's agency and gendered relations, supported by active Women's Cell and Grievance Redressal Unit initiatives ensuring student safety and dignity.

Environmental sustainability is prioritized through compulsory Environmental Studies courses, NSS Programs, and campus features like solar energy grids, rainwater harvesting, and vermicomposting units. Cleanliness drives and ecological awareness events, including World Environment Day celebrations and innovative initiatives like Green Vision, underscore the college's commitment to environmental stewardship.

Additionally, professional ethics, including Intellectual Property Rights, are emphasized in Economics and Commerce curricula, with ongoing seminars promoting moral consciousness. Dinabandhu Mahavidyalaya aims for inclusivity and empowerment, fostering an environment where all individuals thrive.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2552

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=2&session=2022-23&question_group=6 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=2&session=2022-23&question_group=2 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=1&session=2022-23&question_group=5 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=1&session=2022-23&question_group=1 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=4&session=2022-23&question_group=7 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=4&session=2022-23&question_group=3 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=3&session=2022-23&question_group=8 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=3&session=2022-23&question_group=4

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1973

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Dinabandhu Mahavidyalaya upholds education as a democratic process, embracing diversity as integral to its essence, catering to learners with varying cognitive capacities. Situated 73 kilometers from Kolkata in a rural area, the college predominantly enrolls first-generation learners from disadvantaged agrarian backgrounds, unfamiliar with the realm of academia. Recognizing this reality, departments employ tailored approaches for both slow and advanced learners, identified through interactive sessions at each session's outset.

Faculty members attentively address the needs of weaker students, facilitating their progress through internal assessments and personalized tutorials. Slow learners receive additional support through remedial classes, customized assignments, and encouragement to participate in discussions and seminars. Advanced learners are nurtured through stimulating activities, including group discussions, competitions, and access to the extensive Central Library. They are incentivized for excellence, mentored closely, and provided opportunities for career advancement through seminars and counseling sessions.

The college fosters a supportive environment, bridging gaps between teachers and students, nurturing each individual's potential regardless of their starting point.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7250	66

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dinabandhu Mahavidyalaya is dedicated to revitalizing the learning experience, making it engaging and enriching for students by adopting student-centric methodologies like experiential learning, participative learning, and problem-solving approaches. The college employs various student-centric modes that not only facilitate teaching but also create an immersive learning environment.

Teachers utilize interactive presentations and audio-visual aids in ICT-enabled classrooms to encourage student engagement. Study tours, field visits, and project-based learning in departments like Mathematics, Chemistry, and Economics enhance practical understanding. The college emphasizes independent problem-solving skills alongside knowledge acquisition.

Experiential learning is fostered through educational trips, laboratory demonstrations, and practical classes. Students conduct surveys on topics like hygiene and nutritional assessments, gaining valuable insights. Group discussions, debates, seminars, and online platforms like WhatsApp facilitate continuous interaction.

Students actively participate in cultural events, cleanliness drives, afforestation, and yoga, promoting holistic development. Additionally, skill enhancement courses like puppet making and jewelry making offer practical skills and vocational prospects. The college provides coaching for competitive exams like NET and SET,

supporting students' career aspirations. Dinabandhu Mahavidyalaya ensures a dynamic and inclusive learning environment, nurturing students' academic and personal growth.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty at Dinabandhu Mahavidyalaya leverage cutting-edge tools and digital platforms to enhance the teaching-learning process, fostering engagement and user-friendliness. Employing ICT-enabled learning tools like .PPT, .PDF, videos, and audio clips, teachers provide students with access to up-to-date knowledge in their fields. Notes, presentations, and videos are routinely shared on the college website via E-Shikshak software for easy student access.

Each department is equipped with desktops, printers, and ICT-enabled classrooms featuring projectors and smart boards. The campus is fully Wi-Fi enabled, facilitating seamless connectivity. The college library offers access to a vast collection of e-journals and e-books via <https://nlist.inflibnet.ac.in>. A Learning Management System (LMS) is utilized for uploading examination papers, learning resources, and curriculum plans.

Digitized library services with Online Public Access Catalog (OPAC) streamline access to materials. Faculty members incorporate e-books, web pages, and Google Forms for quizzes, enriching the learning experience. Dinabandhu Mahavidyalaya is committed to leveraging technology for comprehensive and accessible education.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

32

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

838

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dinabandhu Mahavidyalaya prides itself on its transparent internal assessment system, aligning with University guidelines to track students' continuous progress. Faculty evaluate assignments, projects, and answer scripts, allocating up to 20 marks for internal assessments.

Students are familiarized with assessment criteria from the start of the session, with each department devising its assessment modalities based on subject-specific Board of Studies recommendations. Post-pandemic, online platforms are utilized for communication and notification dissemination, while exams are predominantly offline.

Notifications for internal exams are issued in advance, allowing students ample preparation time. Centralized internal assessments are conducted, with departments managing practical exams and uploading internal marks to the University portal.

Students are encouraged to utilize various ICT tools like MS Word, Google Docs, and PowerPoint for presentations and assignments. WhatsApp groups facilitate assignment submission, information sharing, and resource dissemination, enhancing communication between faculty and students. Dinabandhu Mahavidyalaya remains committed to a fair and structured assessment process, supporting students' academic growth.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Dinabandhu Mahavidyalaya has an effective apparatus in place to ensure that the continuous assessment is transparent, efficient, and beneficial to the students.

- The IQAC, the Academic Sub-committee and the Examination Sub-committee work in unison, and in coordination with the Academic in-charge, to ensure transparency over the whole process.
- Students appearing for internal examination in a particular subject can register their grievances and complaints with the head of the department or the faculty members of the department concerned.
- Students can register their grievances and complaints to the Examination Committee also which conducts the centralized internal assessment examinations in the college.
- The college has an RTI cell where students can register their complaints.
- The Grievance Redressal Cell of the college is a body that accepts complaints and grievances and complaints pertaining to internal examination and other issues.
- Students may submit their grievances into the Complaint Box placed beside the Principal's Office.
- Parent-teacher meetings, held by the departments, on completion of the evaluation process of internal tests, are open forums where students and their guardians voice their grievances, suggestions, etc. regarding the internal assessment examinations as well as other issues.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Dinabandhu Mahavidyalaya upholds transparency and clarity in its course structure, outlining clear Course Outcomes (CO) aligned with Bloom's Taxonomy across its 17 departments, including Bengali P.G. Through various communication channels, students are familiarized

with the learning objectives, including separate Programme Specific Outcomes (PSO) for B.A and B.Sc courses, as well as Programme Outcomes (PO) developed by individual departments. These documents delineate the expected knowledge and skills upon course completion.

At the beginning of each session, the college disseminates these components through its website and prospectus, catering to students and stakeholders alike, fostering understanding of course objectives and specific learning outcomes. Counseling sessions during admission further elucidate program expectations.

During departmental induction programs, emphasis is placed on program and course outcomes. Both hard and soft copies of syllabi and learning outcomes are available in each department. Faculty meetings regularly review course outcomes, ensuring alignment with educational objectives after each unit or paper completion. Dinabandhu Mahavidyalaya maintains a commitment to transparent education, guiding students towards achieving their academic goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dinabandhu Mahavidyalaya embraces Swami Vivekananda's concept of education as the manifestation of innate excellence, aiming to nurture students into responsible citizens and compassionate individuals. Faculty members prioritize instilling moral values, kindness, and teamwork, fostering a motivational environment of unity and camaraderie on campus.

The college meticulously crafts an academic calendar aligned with University guidelines, complemented by departmental lesson plans to ensure seamless curriculum delivery and knowledge dissemination. Faculty meetings are held regularly to assess learning outcomes, while group discussions, extempore speaking, seminars, and internal assessments directly evaluate student progress.

Infrastructure for curriculum delivery includes mechanisms for student feedback, grievance redressal, and analysis of measures

taken by bodies like the IQAC and Academic Sub-committee. Dinabandhu Mahavidyalaya remains dedicated to cultivating excellence and character development, empowering students to fulfill their potential and contribute positively to society.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1356

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dinabandhumahavidyalaya.org/index.php?option=com_content&view=article&id=140&Itemid=165

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

7

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dinabandhu Mahavidyalaya acknowledges and embraces the pressing issues shaping our nation and the world today. The college seamlessly incorporates gender dynamics, environmental concerns, biodiversity, and the impacts of the Anthropocene era and pandemics into its curriculum prescribed by West Bengal State University. Human values remain at the core, with faculty emphasizing ethical principles like professional integrity, environmental consciousness, community spirit, and respect for diversity.

Gender equality receives dedicated attention through specialized courses in English, Bengali literature, political science, and philosophy. Additionally, the college ensures a safe and dignified environment for female students through its Women's Cell and Grievance Redressal Unit, marked by annual celebrations of International Women's Day.

Environmental stewardship is ingrained in the college ethos, with compulsory Environmental Studies courses and practical initiatives like solar energy utilization, vermicomposting, and regular cleanliness drives aided by the NSS unit. The cultural calendar highlights significant environmental observances, fostering ecological awareness and action among students. Dinabandhu Mahavidyalaya thus stands as a beacon of holistic education, nurturing responsible citizens with a deep understanding of contemporary challenges and timeless values.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

335

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

With a legacy spanning 75 years, Dinabandhu Mahavidyalaya offers extensive infrastructural amenities to foster holistic student development.

The campus comprises two expansive buildings; the Administrative Building houses administrative offices while the main building hosts classrooms, laboratories, the library, and faculty chambers. A Boys' Hostel caters to students from remote areas, ensuring accommodation accessibility.

A spacious playground facilitates outdoor sports like football and cricket. Classrooms, both conventional and ICT-equipped with digital projectors and smartboards, support diverse learning approaches. Separate Common Rooms offer indoor games for leisure activities.

The campus-wide Wi-Fi network connects students, faculty, and staff to the internet free of charge. Each department is equipped with a dedicated room, a library, and desktop computers for student access and academic support.

Notice boards outside departments display class schedules and relevant notifications, along with departmental wall magazines showcasing student creativity. The Central Library houses a wealth of physical and digital resources, including rare books and e-journals via INFLIBNET, enhancing students' access to knowledge.

Well-equipped laboratories in science departments facilitate hands-

on experiments. CCTV surveillance ensures campus security. Nestled amidst greenery, the campus provides a serene environment conducive to academic pursuits. Dinabandhu Mahavidyalaya is committed to nurturing student growth within supportive and enriching environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution has a Gymnasium cum Yoga Centre, equipped with the latest apparatus and dedicated to the various physical exercises and other health-related activities as Dinabandhu Mahavidyalaya gives utmost importance to the development of a sound mind in the learners and believes that it is possible only when they possess a robust health.
- Believing in the necessity of providing adequate respite and a re-energising relaxation to the learning mind, the college provides separate Common Room facilities to its male and female students. Equipped with indoor games and other facilities, these Common Rooms are a cultural space as well, enabling students the scope for socialising and reinvigorating the nerves fatigued by continuous classes.
- Treating health and hygiene as the topmost priority, the washrooms in the college are regularly cleaned and renovated from time to time.
- The sprawling playground in the front of the campus entitles students to engage in various outdoor games, including football, cricket, handball and kabaddi.

The college holds sports annually which help develop the athletic talents of students apart from a worthwhile pastime.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.27

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Situated in a sprawling space, occupying the entire first floor of one of the wings of the college's main building, the Central Library uses both open and closed access systems simultaneously. Apart from the circulation of books, the library also provides a reading space for students and teachers, along with access to e-learning resources. The

library is a rich repository of knowledge in terms of hundreds of books on every subject, many of which are rare and no longer in print.

- The library subscribes to NLIST-INFLIBNET service which offers access to more than 97,000 e-books and 6,000 e-Journals to students and faculty.
- The library is connected to the Internet via LAN and Wi-Fi . The Library uses web-based Online Public Access Catalogue (OPAC).

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.58

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1946

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college houses numerous computers along with Wi-Fi routers, printers, and other accessories to cater to the needs of the students. The college uses the LMS software to enhance the teaching-learning experience of the students. In the web-based LMS, question papers of the University examinations, Model Question Papers, Learning Resources (study materials such as notes in .pdf, .ppt, formats) and Curriculum Lesson plans are uploaded for the academic benefit of the students which they can access online. The LMS, acting as a repository of Academic resources, ensures knowledge sharing, distribution.

The college subscribes to BSNL Broadband to cater to the needs of students and teachers alike with high-speed Internet connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2.15

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Rules and regulations related to the students' use of the library, hostel, underlining cardinal values such as regularity, punctuality, cleanliness, and courteous behaviour, maybe accessed on the website of the college.

Dinabandhu Mahavidyalaya emphasises on the inculcation of supreme values in students while strictly prohibiting ragging, use of indecent language, communal slur as well as forbidding unhealthy practices like indiscriminate littering of the campus.

AMC of computers, software, CCTV, etc are considered in order to provide uninterrupted facilities to the staff and students of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5001

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5001

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' Union of the college, a body of students elected by students through a democratic process, works for the development of the college in close association with faculty members and college administration apart from conveying concerns and issues faced by students to the authority and the satisfactory resolution of the same apart from organising cultural and co-curricular activities over the year.

The following is the organizational structure of Students' Union:

-
-

General Secretary

Assistant General Secretary

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association registered under the Societies of Registration Act. 1860.

Details of the contribution of the Alumni Association, Dinabandhu Mahavidyalaya, to the growth and development of the college in the last five years:

- 1.Extension of financial assistance to the college.
- 2.Submission of feedback with respect to curriculum, teaching, research, and extension activities.
- 3.Participation in extension activities.
- 4.Recommendation for introducing new skill-oriented courses.
- 5.Motivating students for participation in community services and outreach programmes Thus contributing to national development and integration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Dinabandhu Mahavidyalaya reflects its vision and mission, aimed at fostering true learning, nurturing responsible citizens, and embracing technological advancements for academic enhancement. The institution is governed by the Governing Body, which oversees all major decisions in alignment with recommendations from the Internal Quality Assurance Cell (IQAC) and various sub-committees.

The college ensures transparency and efficiency in governance through departmental meetings, where academic matters are deliberated, and decisions are made. The administration, led by the Principal, collaborates with faculty, staff, and student representatives to drive institutional development plans.

Throughout the academic year 2022-2023, the college prioritized holistic student development through diverse activities. These included capacity-building courses, webinars, career-oriented programs, counseling camps, one-day seminars, online seminars, certificate courses, and observance of special days. Exhibitions showcasing student talents and outreach activities facilitated by the National Service Scheme (NSS) unit further enriched the learning environment.

By adhering to its vision and mission, Dinabandhu Mahavidyalaya continues to foster a dynamic and inclusive educational ecosystem

that empowers students and prepares them for future challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Democratisation and decentralisation of power are the administrative mottos of Dinabandhu Mahavidyalaya.

- The Principal is the head of the institution. IQAC and Teachers' Council are main decision-making bodies. Various subcommittees, comprising staff members, are formed by the Governing Body, helping distribute the work load among all the staff members.
- Different sub-committees, constituted of the faculty members of the college, are formed every year for smooth functioning of academic activities of the college.
- Various administrative sub committees, constituted by both the faculty members and non-teaching staff members of the college, are formed for smooth functioning of the administrative activities of the college.
- Various sub-committees work in tandem with the IQAC, ensuring the quality of the education imparted and the successful implementation of the quality-ensuring initiatives.
- Anti-Ragging Cell, Internal complaints committee, Students' Grievance Redressal Cell and RTI cell have been formed as per Government norms and guidelines.
- The college has a total of 19 undergraduate departments across the three streams of Humanities, Science, and Commerce, along with 1 post-graduate department (Bengali). Each department, headed by the senior-most faculty member, maintains the coordination between the college administration and the stakeholders of the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Dinabandhu Mahavidyalaya prepares plans and moulds strategies to fulfil them, through meetings of the concerned committees of the college. Some of the foremost perspective plans, deployed in the Academic Year 2022-23, are:

- To arrange classes conducted by the collaborating professional organizations to provide job-training among the students to enhance their employability.
- To sign MoUs with different social organizations to encourage the students to participate in extension work, community engagement and Community Outreach activities and to grow environmental awareness among the students.
- To arrange hands-on training for the students to encourage them in research

To encourage the faculty members to attend Faculty Development programmes, conference, workshop etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty in substantive post joins the college in compliance with the recommendation of the West Bengal College Service Commission after the vacant post in the Roster is authenticated by the Backward Classes Commission of the Government of West Bengal on the basis of the approval of the Governing Body. In case of transfer of faculty,

relevant Government rules are followed.

Service Books are prepared in accordance with the West Bengal Service Security Act, 1975 and Statutes of the West Bengal State University. Salary and grants are disbursed through HRMS under Finance Department, Government of West Bengal in accordance with the Pay Fixation Memo issued by the DPI, Government of West Bengal.

Leaves are granted as per service rule as per statutes of the West Bengal State University and approved by the College Governing Body. They are recorded in the Leave Record for future correspondence and other official procedures required during and after Service Period.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures for Staff:

- West Bengal Health Scheme: Permanent staff get Cashless

Medical Treatments up to Rs. 2 lakhs at Government and empanelled Non-Government Hospitals. Expenditure above Rs. 2 lakhs is reimbursed by the Government.

- Loan from General Provident Fund: - Permanent staff have the subscription to GPF and can obtain loan against zero interest from it.
- Staff co-operative having Loan facilities for the employees
- EPF for non-teaching staff (college contributing towards EPF)
- Group Insurance

Leave facilities

- Medical Leave
- Maternity Leave: 180 days for permanent Female Staff.
- Child Care Leave: 24 Months for up to two children in the entire service period for Female Staff.
- Paternity Leave: 30 days
- On-Duty Leave: Leaves to attend Orientation Programs, Refresher Courses etc.
- Half-Pay Leave
- Casual Leave
- Study Leave: Teaching Staff may get 2 years of study leave in total.
- Festival Advance
- Pension and Family Pensionary Benefits
- Leave Encashment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are several kinds of Performance Appraisal Systems of all the members of the staff.

All the permanent faculty members have to maintain a Self-Appraisal Report individually in which they have to record their times of arrival and departure from the college, allotted classes and taken classes and other academic and administrative duties performed by them, and get the same authenticated by the Principal at the end of each month. These are analyzed as a part of the Career Advancement Scheme as per UGC and Government Rules.

Career Advancement Scheme (CAS): Promotion of faculty and librarians are made after they acquire sufficient API Score according to the CAS prescribed by UGC.

Performance of teaching faculty are recorded in Performance Appraisal Book of individual teachers and

In case of non-teaching staff, qualitative assessment is made in order to understand the shortcomings and requirements as and when required.

All members of the staff have to record their arrival and departure in real time on daily basis biometrically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts audits by auditors appointed by Department of Higher Education, Government of West Bengal. The Audit has been completed up to financial year 2022-23 and Internal Audit for the financial year 2022-23 have been completed successfully. External audit for the financial year is yet to be conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college submits budget in the form of proposal in different

components and receives the budgeted amount from the Higher Education Department, Government of West Bengal and RUSA 2.0 Project. After receiving the grants, the college mobilizes funds as per strategic planning, which was developed at the time of preparation of the budget. The college authority always boosts up all the stakeholders to utilize these funds optimally in time. The college also acquires Non-Government Fund from students' admission. A major part of this fund is utilized in an optimal manner for the utmost benefits of the students and different stakeholders. In this way, the college authority tries to utilize the funds in optimal manners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC looks after the overall development of the College throughout the year. IQAC meetings are held periodically to assess the state of progress. IQAC supervises the academic activities of the college by suggesting measures for its implementation and execution. Promotions of the teachers are screened at the initial level for further processing.

IQAC maintains the standard in teaching-learning process and the evaluation by suggesting increase of ICT classroom, promotion, research and other academic and administrative functions and suggests measures for the betterment. IQAC looks towards healthy academic environment within the College campus. The teachers are encouraged to take part in the UGC faculty development programme, Orientation Programme, Refresher Course, Ph.D. and encourage the teachers to improve their quality of research and publication.

IQAC plans and supervises seminars and workshops to be organized by various Departments both for faculty development and student participation. IQAC monitors the infra-structural development and modernization of the Library. IQAC works tirelessly towards improvement of greenery in the campus. Students are encouraged to involve themselves in the NCC and NSS activities of the College. IQAC looks after the admission process of the college so that the

Category-wise restrictions are not violated and all the rules of the government are followed strictly.

Teachers are involved in spreading education among the two adopted village of the area under the guidance of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC supervises the teaching-learning process by evaluating the suggestions of the teachers, staff and students of the college after regular intervals. Academic Sub-Committee and Examination Sub-Committee conducts meeting to take decisions on College Master Routine, Academic Calendar and Internal Assessment schedule.

Class records are submitted by the teachers for evaluation of individual teacher performance. Methodologies of internal examination are discussed in the Meetings of Examination Sub-Committee before being implemented as per instructions of the affiliating University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dinabandhumahavidyalaya.org/index.php?option=com_content&view=article&id=233&Itemid=233
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ecological Consciousness and Protective Measures

1. Raise awareness among students about ecology and the importance of maintaining its balance, especially in light of lessons from the COVID-19 pandemic.
2. Survey the college and its surroundings to identify and address causes of environmental degradation.
3. Cultivate environmentally conscious habits among students and staff.

Implementation: 1. Conducting awareness sessions to emphasize the urgency of preserving green spaces. 2. Organizing a plantation drive to encourage active participation and practical involvement.

Success Indicators 1. Positive response and active involvement from participants in scheduled activities. 2. Successful planting of saplings as tangible evidence of progress.

Challenges: 1. Limited availability of land for large-scale plantation drives. 2. Requirement for increased student participation.

Training Programmes in Life Skills for Female Students

1. Empower female students to achieve financial independence.
2. Instill confidence in female students to enhance self-reliance.

Implementation: 1. Providing hands-on training in beauty enhancement, mehendi application, and jewelry making. 2. Conducting

informative lectures by industry professionals.

Success: 1. High participation rates among female students. 2. Positive feedback and requests for additional programs.

Challenges: 1. Lack of designated slots in the Academic Calendar for such programs. 2. Need for increased participation and institutional support.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>1. Annual gender sensitization action plan: DBM's sensitization plan prioritizes inclusivity and address the needs of individuals regardless of gender. By giving importance to gender equity, we aim to create an environment where individuals of all genders feel valued, respected, and empowered to succeed. i. Observation of International Women's Day ii. Organize Street Drama on women-centric issues like dowry and eve-teasing, etc to provide a platform for self-expression. iii. Counselling of female students for providing a confidential space to express their feelings and challenges with special emphasis on cyber crime iv. Seminars and awareness programs related to women-centric issues v. Exhibition to channelize talents of female students towards a future of self-reliance. vi. Designing training courses which might increase chances of employability of female students. vii. Arranging programme on Self defence and Karate to ensure safety of girl students. viii. Awareness programme on female hygiene ix. Job oriented programme/industrial collaboration/hands on training with opportunities for career advancement and professional growth with an objective of women empowerment x. Arranging quiz, debate, Extempore on topics related to women entrepreneurs in order to boost confidence</u></p> <p><u>2. Specific facilities provided for women in terms of: a. Safety and security: 1.The security of the Women in the campus is strictly monitored by deployment of security persons in the entry and exit gates of the college campus. 2. Internal Complaints Cell is present in the campus to look into any grievances that may arise. 3. Phone numbers</u></p>

of designated officials of ICC and Woman's Cell are displayed at vantage points within the campus to assist students in stress and other related issues. 4. CCTV camera is also present around the campus. 5. Strict implementation of anti-ragging rules 6. Separate hostels for boys and girls 7. Girls' Common Room with sanitary napkin vending machine in the girl's washroom 8. Class timings suitable for students coming from distance. 9. Parents Teachers meeting also discusses the safety of female students. 10. Grievance Cell is also present for working quickly towards a solution. b. Counseling: Dinabandhu Mahavidyalaya shows utmost concern towards the wellbeing of students. To address the student stress, career advice and family concerns, the institute has arranged the departmental teachers to act as counsellors to their students. Moreover, the assistance of local administration is sought regarding counselling of students in view of the challenges faced by cyber-crime, professional hazards, and violence. c. Common Rooms: Dinabandhu Mahavidyalaya has separate common room for its both male and female students. d. Day care center for young children: Dinabandhu Mahavidyalaya has one day care Centre to take care the young children of the college employee. An employee has been assigned to look after the children, also toys has been added. e. Any other relevant information: Facilities: 1) Kanyasree scholarship exclusively for female students 2) Multi-gym (separate timings for girl students) 3) a separate Grievance redressal box for female students has been arranged after Covid and problems are solved on priority basis.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

C. Any 2 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Management of the various types of degradable and nondegradable waste:

Dinabandhu Mahavidyalaya signed a MoU with Bongaon Municipality to manage different solid wastes (Biodegradable & Non-biodegradable) on daily basis.

A cleanliness programme of the college campus and its vicinity under the Swachh Bharat Abhiyan was organised by the NSS Unit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

C. Any 2 of the above

reading software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of
 reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Dinabandhu Mahavidyalaya firmly believes in and adheres to the inclusive ethos of the country and its constitution, rising above all communal or sectarian discriminations.

? Cultural programmes are organized by the College under the supervision of IQAC, where teacher - staff - student participation is encouraged.

? IQAC facilitates department-wise programmes - students are involved irrespective of any socio-cultural and economic diversifying parameters. This is done with an intention that students are involved in multi-cultural environment to work with team spirit and preserve the cultural heritage

- The college celebrates occasions of various hues, from ones with regional relevance, such as birthdays of Dinabandhu Mitra, Bibhutibhushan Bandopadhyay, to days and occasions of global significance, such as, International Women's Day, World Book Day, World Health Day, World Safety Day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college, through various programmes and extra-curricular activities like mock parliament, sensitises students and the employees on their responsibilities as citizens, based on values, rights, and duties as endorsed in the Constitution of India, thereby working towards nurturing them into exemplary citizens.

The following days observed on the specific dates every year are some of the initiatives that make the faculty, the non-teaching staff, and the students aware of their rights, duties, and responsibilities as citizens.

1. Youth Day: January 10
2. Republic Day: January 26
3. Women's Day: March 8
4. International Yoga Day: June 21
5. Independence Day: August 15
6. Teacher's Day: September 5
7. NSS Day: September 24
8. NCC Day: November 4

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional A. All of the above

ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Dinabandhu Mahavidyalaya gives utmost importance to the inculcation of values and sense of responsibility in the teaching and non-teaching faculty and students as citizens of India, as epitomised in the Constitution of India. With this goal in perspective, the college organises and observes days of historical as well as cultural significance in the national calendar every year. Programmes of multiple kind, often comprising speeches and lectures by eminent speakers invited from other institutions and / or members of the faculty, performances by the staff and the students, are organised to commemorate these days which are specified below

- Netaji Subhas Chandra Bose's Birthday (January 23)
- Republic Day (January 26)
- Bhasa Divas (February 21)
- Women's Day (March 8)
- Birthday of Dinabandhu Mitra (April 10)
- World Environment Day (June 5)
- International Yoga Day (June 21)
- Library Day (August 12)
- Independence Day (August 15)
- Teachers' Day (September 5)
- Birthday of Bibhutibhusan Bandhopadhyay (September 12)
- NSS Day (September 24)
- Swachh Bharat (October 2)
- NCC Day (November 4)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Ecological Consciousness and Protective Measures

1. Raise awareness among students about ecology and the importance of maintaining its balance, especially in light of lessons from the COVID-19 pandemic.
2. Survey the college and its surroundings to identify and address causes of environmental degradation.
3. Cultivate environmentally conscious habits among students and staff.

Implementation: 1. Conducting awareness sessions to emphasize the urgency of preserving green spaces. 2. Organizing a plantation drive to encourage active participation and practical involvement.

Success: 1. Positive response and active involvement from participants in scheduled activities. 2. Successful planting of saplings as tangible evidence of progress.

Challenges: 1. Limited availability of land for large-scale plantation drives. 2. Requirement for increased student participation.

Training Programmes in Life Skills for Female Students

Objectives: 1. Empower female students to achieve financial independence. 2. Instill confidence in female students to enhance self-reliance.

Implementation: 1. Providing hands-on training in beauty enhancement, mehendi application, and jewelry making. 2. Conducting informative lectures by industry professionals.

Success: 1. High participation rates among female students. 2. Positive feedback and requests for additional programs.

Challenges : 1. Lack of designated slots in the Academic Calendar for such programs. 2. Need for increased participation and institutional support.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words.

Providing education to all, irrespective of their communal or religious affiliations, has been the focal thrust of Dinabandhu Mahavidyalaya since its inception in 1947. The institution has all along believed in inclusiveness, devoid of all discriminations based on caste-creed-colour, with greater emphasis on empowering female students and students belonging to the financially backward as well as underprivileged classes. To fulfil this intent, the college has often collaborated with NGOs, establishments, institutions outside its periphery to provide students with vocational training aimed at entitling them to job opportunities and endowing them with greater confidence in facing the competitive world of jobs.

Because a sizeable mass of students from the college's feeder zone is first-generation learners, the college caters to their basic logistical need from the Poor Fund and the Student Aid Fund. To help enable indigent students sustain their progress, study materials, notes, .PPT presentations are regularly uploaded by the teaching faculty on the LMS portal on the website of the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dinabandhu Mahavidyalaya is deeply committed to fostering enlightenment among its students, facilitated by a dedicated faculty. Collaborative efforts among the Academic In-charge, Academic Subcommittee, IQAC members, and department faculties shape the Master Routine and Academic Calendar, ensuring a vibrant learning environment. Adaptable teaching methods, including traditional classroom instruction, ICT integration, and online classes, have been employed, especially during the COVID-19 pandemic, facilitated by the college's Google Suite.

Faculty prioritize student comprehension through interactive sessions, group discussions, and seminars, supplemented by remedial classes for those needing extra support. The college's resources include specialized departmental libraries for slower learners and a Central Library stocked with rare physical books and e-resources through subscriptions like INFLIBNET.

A Learning Management System (LMS) maintains teaching plans, accessible to students. The Prospectus serves as a comprehensive guide for new students, detailing committees, subject offerings, CBCS format, faculty, fees, library services, scholarships, holidays, and more. Dinabandhu Mahavidyalaya remains dedicated to enriching students' academic journey through a holistic and student-centric approach.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Dinabandhu Mahavidyalaya adheres to the academic calendar set forth by its affiliating university, West Bengal State University. At the outset of each academic year, the Academic In-

charge, Academic Subcommittee members, IQAC members, and department faculties convene to craft the Academic Calendar. This meticulous process ensures seamless curriculum delivery, prioritizing the academic advancement of students while nurturing a conducive learning environment.

The IQAC, in collaboration with the Academic In-charge and Subcommittee, guides faculty in structuring class schedules and updating the Academic Calendar to align with any syllabus changes mandated by the affiliating university.

Beyond outlining the teaching plan, the Academic Calendar serves as a comprehensive record of cultural events, sports activities, admission timelines, class schedules, and holidays. It also delineates class commencement dates and student registration periods with the affiliating university.

The college employs the Continuous Internal Evaluation (CIE) model to monitor student progress throughout the academic year. This includes regular internal assessments, comprising various evaluation methods and attendance records, contributing to a total of 25 marks per paper. Question papers are departmentally set, and faculty rigorously assess submitted work.

Furthermore, the college facilitates Parent-Teacher meetings, allowing guardians to voice concerns and suggestions for continual improvement. Additional assessment methods such as student seminars, speeches, discussions, quizzes, and essay competitions contribute to a holistic evaluation of student progress and identification of areas needing improvement.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

A. All of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

46

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4352	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
4352	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Dinabandhu Mahavidyalaya aligns its curriculum with contemporary global concerns, integrating themes of gender, environment, biodiversity, ecology, and the pandemic's impact on posthumanism and the Anthropocene. Emphasizing relevance to the syllabus set by West Bengal State University, the college organizes programs addressing various knowledge dimensions, from public speaking to women's issues, each academic session.</p> <p>Human values, including professional ethics and community engagement, are integrated across disciplines like Education, Philosophy, and Political Science, nurturing ethical consciousness. Gender issues are central, with dedicated literature and syllabus sections exploring women's agency and gendered relations, supported by active Women's Cell and Grievance Redressal Unit initiatives ensuring student safety and dignity.</p> <p>Environmental sustainability is prioritized through compulsory Environmental Studies courses, NSS Programs, and campus features like solar energy grids, rainwater harvesting, and vermicomposting units. Cleanliness drives and ecological awareness events, including World Environment Day celebrations and innovative initiatives like Green Vision, underscore the college's commitment to environmental stewardship.</p> <p>Additionally, professional ethics, including Intellectual Property Rights, are emphasized in Economics and Commerce curricula, with ongoing seminars promoting moral consciousness.</p>	

Dinabandhu Mahavidyalaya aims for inclusivity and empowerment, fostering an environment where all individuals thrive.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2552

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=2&session=2022-23&question_group=6 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=2&session=2022-23&question_group=2 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=1&session=2022-23&question_group=5 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=1&session=2022-23&question_group=1 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=4&session=2022-23&question_group=7 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=4&session=2022-23&question_group=3 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=3&session=2022-23&question_group=8 http://dinabandhumahavidyalaya.in/feedback/fms/view-allinone-report.php?feedback_type_id=3&session=2022-23&question_group=4

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1973

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Dinabandhu Mahavidyalaya upholds education as a democratic process, embracing diversity as integral to its essence, catering to learners with varying cognitive capacities. Situated 73 kilometers from Kolkata in a rural area, the college predominantly enrolls first-generation learners from disadvantaged agrarian backgrounds, unfamiliar with the realm of academia. Recognizing this reality, departments employ tailored approaches for both slow and advanced learners, identified through interactive sessions at each session's outset.

Faculty members attentively address the needs of weaker students, facilitating their progress through internal assessments and personalized tutorials. Slow learners receive additional support through remedial classes, customized assignments, and encouragement to participate in discussions and seminars. Advanced learners are nurtured through stimulating activities, including group discussions, competitions, and access to the extensive Central Library. They are incentivized for excellence, mentored closely, and provided opportunities for career advancement through seminars and counseling sessions.

The college fosters a supportive environment, bridging gaps between teachers and students, nurturing each individual's potential regardless of their starting point.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7250	66

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dinabandhu Mahavidyalaya is dedicated to revitalizing the learning experience, making it engaging and enriching for students by adopting student-centric methodologies like experiential learning, participative learning, and problem-solving approaches. The college employs various student-centric modes that not only facilitate teaching but also create an immersive learning environment.

Teachers utilize interactive presentations and audio-visual aids in ICT-enabled classrooms to encourage student engagement. Study tours, field visits, and project-based learning in departments like Mathematics, Chemistry, and Economics enhance practical understanding. The college emphasizes independent problem-solving skills alongside knowledge acquisition.

Experiential learning is fostered through educational trips, laboratory demonstrations, and practical classes. Students conduct surveys on topics like hygiene and nutritional assessments, gaining valuable insights. Group discussions, debates, seminars, and online platforms like WhatsApp facilitate continuous interaction.

Students actively participate in cultural events, cleanliness drives, afforestation, and yoga, promoting holistic development. Additionally, skill enhancement courses like puppet making and

jewelry making offer practical skills and vocational prospects. The college provides coaching for competitive exams like NET and SET, supporting students' career aspirations. Dinabandhu Mahavidyalaya ensures a dynamic and inclusive learning environment, nurturing students' academic and personal growth.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty at Dinabandhu Mahavidyalaya leverage cutting-edge tools and digital platforms to enhance the teaching-learning process, fostering engagement and user-friendliness. Employing ICT-enabled learning tools like .PPT, .PDF, videos, and audio clips, teachers provide students with access to up-to-date knowledge in their fields. Notes, presentations, and videos are routinely shared on the college website via E-Shikshak software for easy student access.

Each department is equipped with desktops, printers, and ICT-enabled classrooms featuring projectors and smart boards. The campus is fully Wi-Fi enabled, facilitating seamless connectivity. The college library offers access to a vast collection of e-journals and e-books via <https://nlist.inflibnet.ac.in>. A Learning Management System (LMS) is utilized for uploading examination papers, learning resources, and curriculum plans.

Digitized library services with Online Public Access Catalog (OPAC) streamline access to materials. Faculty members incorporate e-books, web pages, and Google Forms for quizzes, enriching the learning experience. Dinabandhu Mahavidyalaya is committed to leveraging technology for comprehensive and accessible education.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

838

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dinabandhu Mahavidyalaya prides itself on its transparent internal assessment system, aligning with University guidelines to track students' continuous progress. Faculty evaluate assignments, projects, and answer scripts, allocating up to 20 marks for internal assessments.

Students are familiarized with assessment criteria from the start of the session, with each department devising its assessment modalities based on subject-specific Board of Studies recommendations. Post-pandemic, online platforms are utilized for communication and notification dissemination, while exams are predominantly offline.

Notifications for internal exams are issued in advance, allowing students ample preparation time. Centralized internal assessments are conducted, with departments managing practical exams and uploading internal marks to the University portal.

Students are encouraged to utilize various ICT tools like MS Word, Google Docs, and PowerPoint for presentations and assignments. WhatsApp groups facilitate assignment submission, information sharing, and resource dissemination, enhancing communication between faculty and students. Dinabandhu Mahavidyalaya remains committed to a fair and structured assessment process, supporting students' academic growth.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Dinabandhu Mahavidyalaya has an effective apparatus in place to ensure that the continuous assessment is transparent, efficient, and beneficial to the students.

- The IQAC, the Academic Sub-committee and the Examination Sub-committee work in unison, and in coordination with the Academic in-charge, to ensure transparency over the whole process.
- Students appearing for internal examination in a particular subject can register their grievances and complaints with the head of the department or the faculty members of the department concerned.
- Students can register their grievances and complaints to the Examination Committee also which conducts the centralized internal assessment examinations in the college.
- The college has an RTI cell where students can register their complaints.
- The Grievance Redressal Cell of the college is a body that accepts complaints and grievances and complaints pertaining to internal examination and other issues.
- Students may submit their grievances into the Complaint Box placed beside the Principal's Office.
- Parent-teacher meetings, held by the departments, on completion of the evaluation process of internal tests, are open forums where students and their guardians voice their grievances, suggestions, etc. regarding the internal assessment examinations as well as other issues.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Dinabandhu Mahavidyalaya upholds transparency and clarity in its course structure, outlining clear Course Outcomes (CO) aligned with Bloom's Taxonomy across its 17 departments, including Bengali P.G. Through various communication channels, students are familiarized with the learning objectives, including separate Programme Specific Outcomes (PSO) for B.A and B.Sc courses, as well as Programme Outcomes (PO) developed by individual departments. These documents delineate the expected knowledge and skills upon course completion.

At the beginning of each session, the college disseminates these components through its website and prospectus, catering to students and stakeholders alike, fostering understanding of course objectives and specific learning outcomes. Counseling sessions during admission further elucidate program expectations.

During departmental induction programs, emphasis is placed on program and course outcomes. Both hard and soft copies of syllabi and learning outcomes are available in each department. Faculty meetings regularly review course outcomes, ensuring alignment with educational objectives after each unit or paper completion. Dinabandhu Mahavidyalaya maintains a commitment to transparent education, guiding students towards achieving their academic goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dinabandhu Mahavidyalaya embraces Swami Vivekananda's concept of education as the manifestation of innate excellence, aiming to nurture students into responsible citizens and compassionate individuals. Faculty members prioritize instilling moral values, kindness, and teamwork, fostering a motivational environment of unity and camaraderie on campus.

The college meticulously crafts an academic calendar aligned with University guidelines, complemented by departmental lesson plans to ensure seamless curriculum delivery and knowledge dissemination. Faculty meetings are held regularly to assess learning outcomes, while group discussions, extempore speaking, seminars, and internal assessments directly evaluate student progress.

Infrastructure for curriculum delivery includes mechanisms for student feedback, grievance redressal, and analysis of measures taken by bodies like the IQAC and Academic Sub-committee. Dinabandhu Mahavidyalaya remains dedicated to cultivating excellence and character development, empowering students to fulfill their potential and contribute positively to society.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1356

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://dinabandhumahavidyalaya.org/index.php?option=com_content&view=article&id=140&Itemid=165

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

7

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

18

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Dinabandhu Mahavidyalaya acknowledges and embraces the pressing issues shaping our nation and the world today. The college seamlessly incorporates gender dynamics, environmental concerns, biodiversity, and the impacts of the Anthropocene era and pandemics into its curriculum prescribed by West Bengal State University. Human values remain at the core, with faculty emphasizing ethical principles like professional integrity, environmental consciousness, community spirit, and respect for diversity.

Gender equality receives dedicated attention through specialized courses in English, Bengali literature, political science, and philosophy. Additionally, the college ensures a safe and dignified environment for female students through its Women's Cell and Grievance Redressal Unit, marked by annual celebrations of International Women's Day.

Environmental stewardship is ingrained in the college ethos, with compulsory Environmental Studies courses and practical initiatives like solar energy utilization, vermicomposting, and regular cleanliness drives aided by the NSS unit. The cultural calendar highlights significant environmental observances, fostering ecological awareness and action among students. Dinabandhu Mahavidyalaya thus stands as a beacon of holistic education, nurturing responsible citizens with a deep understanding of contemporary challenges and timeless values.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

335

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

With a legacy spanning 75 years, Dinabandhu Mahavidyalaya offers extensive infrastructural amenities to foster holistic student development.

The campus comprises two expansive buildings; the Administrative Building houses administrative offices while the main building

hosts classrooms, laboratories, the library, and faculty chambers. A Boys' Hostel caters to students from remote areas, ensuring accommodation accessibility.

A spacious playground facilitates outdoor sports like football and cricket. Classrooms, both conventional and ICT-equipped with digital projectors and smartboards, support diverse learning approaches. Separate Common Rooms offer indoor games for leisure activities.

The campus-wide Wi-Fi network connects students, faculty, and staff to the internet free of charge. Each department is equipped with a dedicated room, a library, and desktop computers for student access and academic support.

Notice boards outside departments display class schedules and relevant notifications, along with departmental wall magazines showcasing student creativity. The Central Library houses a wealth of physical and digital resources, including rare books and e-journals via INFLIBNET, enhancing students' access to knowledge.

Well-equipped laboratories in science departments facilitate hands-on experiments. CCTV surveillance ensures campus security. Nestled amidst greenery, the campus provides a serene environment conducive to academic pursuits. Dinabandhu Mahavidyalaya is committed to nurturing student growth within supportive and enriching environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution has a Gymnasium cum Yoga Centre, equipped with the latest apparatus and dedicated to the various physical exercises and other health-related activities as Dinabandhu Mahavidyalaya gives utmost importance to the development of a sound mind in the learners and believes that it is possible only when they possess a robust health.
- Believing in the necessity of providing adequate respite

and a re-energising relaxation to the learning mind, the college provides separate Common Room facilities to its male and female students. Equipped with indoor games and other facilities, these Common Rooms are a cultural space as well, enabling students the scope for socialising and reinvigorating the nerves fatigued by continuous classes.

- Treating health and hygiene as the topmost priority, the washrooms in the college are regularly cleaned and renovated from time to time.
- The sprawling playground in the front of the campus entitles students to engage in various outdoor games, including football, cricket, handball and kabaddi.

The college holds sports annually which help develop the athletic talents of students apart from a worthwhile pastime.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)**7.27**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Situated in a sprawling space, occupying the entire first floor of one of the wings of the college's main building, the Central Library uses both open and closed access systems simultaneously. Apart from the circulation of books, the library also provides a reading space for students and teachers, along with access to e-learning resources. The library is a rich repository of knowledge in terms of hundreds of books on every subject, many of which are rare and no longer in print.
- The library subscribes to NLIST-INFLIBNET service which offers access to more than 97,000 e-books and 6,000 e-Journals to students and faculty.
- The library is connected to the Internet via LAN and Wi-Fi . The Library uses web-based Online Public Access Catalogue (OPAC).

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

C. Any 2 of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.58

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year

1946

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college houses numerous computers along with Wi-Fi routers,

printers, and other accessories to cater to the needs of the students. The college uses the LMS software to enhance the teaching-learning experience of the students. In the web-based LMS, question papers of the University examinations, Model Question Papers, Learning Resources (study materials such as notes in .pdf, .ppt,formats) and Curriculum Lesson plans are uploaded for the academic benefit of the students which they can access online. The LMS, acting as a repository of Academic resources, ensures knowledge sharing, distribution.

The college subscribes to BSNL Broadband to cater to the needs of students and teachers alike with high-speed Internet connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

2.15

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Rules and regulations related to the students' use of the library, hostel, underlining cardinal values such as regularity, punctuality, cleanliness, and courteous behaviour, maybe accessed on the website of the college.

Dinabandhu Mahavidyalaya emphasises on the inculcation of supreme values in students while strictly prohibiting ragging, use of indecent language, communal slur as well as forbidding unhealthy practices like indiscriminate littering of the campus.

AMC of computers, software, CCTV, etc are considered in order to provide uninterrupted facilities to the staff and students of the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support**

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5001	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
5001	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' Union of the college, a body of students elected by students through a democratic process, works for the development of the college in close association with faculty members and college administration apart from conveying concerns and issues faced by students to the authority and the satisfactory resolution of the same apart from organising cultural and co-curricular activities over the year.

The following is the organizational structure of Students' Union:

-
-

General Secretary

Assistant General Secretary

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association registered under the Societies of Registration Act. 1860.

Details of the contribution of the Alumni Association, Dinabandhu Mahavidyalaya, to the growth and development of the college in the last five years:

- 1.Extension of financial assistance to the college.
- 2.Submission of feedback with respect to curriculum, teaching, research, and extension activities.
- 3.Participation in extension activities.
- 4.Recommendation for introducing new skill-oriented courses.
- 5.Motivating students for participation in community services and outreach programmes Thus contributing to national development and integration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Dinabandhu Mahavidyalaya reflects its vision and mission, aimed at fostering true learning, nurturing responsible citizens, and embracing technological advancements for academic enhancement. The institution is governed by the Governing Body, which oversees all major decisions in alignment with recommendations from the Internal Quality Assurance Cell (IQAC) and various sub-committees.

The college ensures transparency and efficiency in governance

through departmental meetings, where academic matters are deliberated, and decisions are made. The administration, led by the Principal, collaborates with faculty, staff, and student representatives to drive institutional development plans.

Throughout the academic year 2022-2023, the college prioritized holistic student development through diverse activities. These included capacity-building courses, webinars, career-oriented programs, counseling camps, one-day seminars, online seminars, certificate courses, and observance of special days. Exhibitions showcasing student talents and outreach activities facilitated by the National Service Scheme (NSS) unit further enriched the learning environment.

By adhering to its vision and mission, Dinabandhu Mahavidyalaya continues to foster a dynamic and inclusive educational ecosystem that empowers students and prepares them for future challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Democratisation and decentralisation of power are the administrative mottos of Dinabandhu Mahavidyalaya.

- The Principal is the head of the institution. IQAC and Teachers' Council are main decision-making bodies. Various subcommittees, comprising staff members, are formed by the Governing Body, helping distribute the work load among all the staff members.
- Different sub-committees, constituted of the faculty members of the college, are formed every year for smooth functioning of academic activities of the college.
- Various administrative sub committees, constituted by both the faculty members and non-teaching staff members of the college, are formed for smooth functioning of the administrative activities of the college.
- Various sub-committees work in tandem with the IQAC, ensuring the quality of the education imparted and the

successful implementation of the quality-ensuring initiatives.

- Anti-Ragging Cell, Internal complaints committee, Students' Grievance Redressal Cell and RTI cell have been formed as per Government norms and guidelines.
- The college has a total of 19 undergraduate departments across the three streams of Humanities, Science, and Commerce, along with 1 post-graduate department (Bengali). Each department, headed by the senior-most faculty member, maintains the coordination between the college administration and the stakeholders of the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Dinabandhu Mahavidyalaya prepares plans and moulds strategies to fulfil them, through meetings of the concerned committees of the college. Some of the foremost perspective plans, deployed in the Academic Year 2022-23, are:

- To arrange classes conducted by the collaborating professional organizations to provide job-training among the students to enhance their employability.
- To sign MoUs with different social organizations to encourage the students to participate in extension work, community engagement and Community Outreach activities and to grow environmental awareness among the students.
- To arrange hands-on training for the students to encourage them in research

To encourage the faculty members to attend Faculty Development programmes, conference, workshop etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The faculty in substantive post joins the college in compliance with the recommendation of the West Bengal College Service Commission after the vacant post in the Roster is authenticated by the Backward Classes Commission of the Government of West Bengal on the basis of the approval of the Governing Body. In case of transfer of faculty, relevant Government rules are followed.

Service Books are prepared in accordance with the West Bengal Service Security Act, 1975 and Statues of the West Bengal State University. Salary and grants are disbursed through HRMS under Finance Department, Government of West Bengal in accordance with the Pay Fixation Memo issued by the DPI, Government of West Bengal.

Leaves are granted as per service rule as per statues of the West Bengal State University and approved by the College Governing Body. They are recorded in the Leave Record for future correspondence and other official procedures required during and after Service Period.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

C. Any 2 of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures for Staff:

- West Bengal Health Scheme: Permanent staff get Cashless Medical Treatments up to Rs. 2 lakhs at Government and empanelled Non-Government Hospitals. Expenditure above Rs. 2 lakhs is reimbursed by the Government.
- Loan from General Provident Fund: - Permanent staff have the subscription to GPF and can obtain loan against zero interest from it.
- Staff co-operative having Loan facilities for the employees
- EPF for non-teaching staff (college contributing towards EPF)
- Group Insurance

Leave facilities

- Medical Leave
- Maternity Leave: 180 days for permanent Female Staff.
- Child Care Leave: 24 Months for up to two children in the entire service period for Female Staff.
- Paternity Leave: 30 days
- On-Duty Leave: Leaves to attend Orientation Programs, Refresher Courses etc.
- Half-Pay Leave
- Casual Leave
- Study Leave: Teaching Staff may get 2 years of study leave in total.

- Festival Advance
- Pension and Family Pensionary Benefits
- Leave Encashment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are several kinds of Performance Appraisal Systems of all the members of the staff.

All the permanent faculty members have to maintain a Self-Appraisal Report individually in which they have to record their times of arrival and departure from the college, allotted classes and taken classes and other academic and administrative duties performed by them, and get the same authenticated by the Principal at the end of each month. These are analyzed as a part of the Career Advancement Scheme as per UGC and Government Rules.

Career Advancement Scheme (CAS): Promotion of faculty and librarians are made after they acquire sufficient API Score according to the CAS prescribed by UGC.

Performance of teaching faculty are recorded in Performance Appraisal Book of individual teachers and

In case of non-teaching staff, qualitative assessment is made in order to understand the shortcomings and requirements as and when required.

All members of the staff have to record their arrival and departure in real time on daily basis biometrically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts audits by auditors appointed by Department of Higher Education, Government of West Bengal. The Audit has been completed up to financial year 2022-23 and Internal Audit for the financial year 2022-23 have been completed successfully. External audit for the financial year is yet to be conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college submits budget in the form of proposal in different components and receives the budgeted amount from the Higher Education Department, Government of West Bengal and RUSA 2.0 Project. After receiving the grants, the college mobilizes funds as per strategic planning, which was developed at the time of preparation of the budget. The college authority always boosts up all the stakeholders to utilize these funds optimally in time. The college also acquires Non-Government Fund from students' admission. A major part of this fund is utilized in an optimal manner for the utmost benefits of the students and different stakeholders. In this way, the college authority tries to utilize the funds in optimal manners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC looks after the overall development of the College throughout the year. IQAC meetings are held periodically to assess the state of progress. IQAC supervises the academic activities of the college by suggesting measures for its implementation and execution. Promotions of the teachers are screened at the initial level for further processing.

IQAC maintains the standard in teaching-learning process and the evaluation by suggesting increase of ICT classroom, promotion, research and other academic and administrative functions and suggests measures for the betterment. IQAC looks towards healthy academic environment within the College campus. The teachers are encouraged to take part in the UGC faculty development programme, Orientation Programme, Refresher Course, Ph.D. and encourage the teachers to improve their quality of research and publication.

IQAC plans and supervises seminars and workshops to be organized by various Departments both for faculty development and student participation. IQAC monitors the infra-structural development and modernization of the Library. IQAC works tirelessly towards improvement of greenery in the campus. Students are encouraged to involve themselves in the NCC and NSS activities of the College. IQAC looks after the admission process of the college so that the Category-wise restrictions are not violated and all the rules of the government are followed strictly.

Teachers are involved in spreading education among the two adopted village of the area under the guidance of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC supervises the teaching-learning process by evaluating the suggestions of the teachers, staff and students of the college

after regular intervals. Academic Sub-Committee and Examination Sub-Committee conducts meeting to take decisions on College Master Routine, Academic Calendar and Internal Assessment schedule.

Class records are submitted by the teachers for evaluation of individual teacher performance. Methodologies of internal examination are discussed in the Meetings of Examination Sub-Committee before being implemented as per instructions of the affiliating University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dinabandhumahavidyalaya.org/index.php?option=com_content&view=article&id=233&Itemid=233
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ecological Consciousness and Protective Measures

1. Raise awareness among students about ecology and the importance of maintaining its balance, especially in light of lessons from the COVID-19 pandemic.
2. Survey the college and its surroundings to identify and address causes of environmental degradation.
3. Cultivate environmentally conscious habits among students and staff.

Implementation:

1. Conducting awareness sessions to emphasize the urgency of preserving green spaces.
2. Organizing a plantation drive to encourage active participation and practical involvement.

Success Indicators

1. Positive response and active involvement from participants in scheduled activities.
2. Successful planting of saplings as tangible evidence of progress.

Challenges:

1. Limited availability of land for large-scale plantation drives.
2. Requirement for increased student participation.

Training Programmes in Life Skills for Female Students

1. Empower female students to achieve financial independence.
2. Instill confidence in female students to enhance self-reliance.

Implementation:

1. Providing hands-on training in beauty enhancement, mehendi application, and jewelry making.
2. Conducting informative lectures by industry professionals.

Success:

1. High participation rates among female students.
2. Positive feedback and requests for additional programs.

Challenges:

1. Lack of designated slots in the Academic Calendar for such programs.
2. Need for increased participation and institutional support.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>1. Annual gender sensitization action plan: DBM's sensitization plan prioritizes inclusivity and address the needs of individuals regardless of gender. By giving importance to gender equity, we aim to create an environment where individuals of all genders feel valued, respected, and empowered to succeed. i. Observation of International Women's Day ii. Organize Street Drama on women-centric issues like dowry and eve-teasing, etc to provide a platform for self-expression. iii. Counselling of female students for providing a confidential space to express their feelings and challenges with special emphasis on cyber crime iv. Seminars and awareness programs related to women-centric issues v. Exhibition to channelize talents of female students towards a future of self-reliance. vi. Designing training courses which might increase chances of employability of female students. vii. Arranging programme on Self defence and Karate to ensure safety of girl students. viii. Awareness programme on female hygiene ix. Job oriented programme/industrial collaboration/hands on training with opportunities for career advancement and professional growth with an objective of women empowerment x. Arranging quiz, debate, Extempore on topics related to women entrepreneurs in order to boost confidence</u></p> <p><u>2. Specific facilities provided for women in terms of:</u></p> <p><u>a. Safety and security: 1.The security of the Women in the campus is strictly monitored by deployment of security persons in the entry and exit gates of the college campus. 2. Internal Complaints Cell is present in the campus to look into</u></p>

any grievances that may arise. 3. Phone numbers of designated officials of ICC and Woman's Cell are displayed at vantage points within the campus to assist students in stress and other related issues. 4. CCTV camera is also present around the campus. 5. Strict implementation of anti-ragging rules. 6. Separate hostels for boys and girls. 7. Girls' Common Room with sanitary napkin vending machine in the girl's washroom. 8. Class timings suitable for students coming from distance. 9. Parents Teachers meeting also discusses the safety of female students. 10. Grievance Cell is also present for working quickly towards a solution.

b. Counseling: Dinabandhu Mahavidyalaya shows utmost concern towards the wellbeing of students. To address the student stress, career advice and family concerns, the institute has arranged the departmental teachers to act as counsellors to their students. Moreover, the assistance of local administration is sought regarding counselling of students in view of the challenges faced by cyber-crime, professional hazards, and violence.

c. Common Rooms: Dinabandhu Mahavidyalaya has separate common room for its both male and female students.

d. Day care center for young children: Dinabandhu Mahavidyalaya has one day care Centre to take care the young children of the college employee. An employee has been assigned to look after the children, also toys has been added.

e. Any other relevant information: Facilities: 1) Kanyasree scholarship exclusively for female students 2) Multi-gym (separate timings for girl students) 3) a separate Grievance redressal box for female students has been arranged after Covid and problems are solved on priority basis.

7.1.2 - The Institution has facilities for alternate sources of energy and energy

C. Any 2 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>Management of the various types of degradable and nondegradable waste:</p> <p>Dinabandhu Mahavidyalaya signed a MoU with Bongaon Municipality to manage different solid wastes (Biodegradable & Non-biodegradable) on daily basis.</p> <p>A cleanliness programme of the college campus and its vicinity under the Swachh Bharat Abhiyan was organised by the NSS Unit.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms
 Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
 5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Dinabandhu Mahavidyalaya firmly believes in and adheres to the inclusive ethos of the country and its constitution, rising above all communal or sectarian discriminations.

? Cultural programmes are organized by the College under the supervision of IQAC, where teacher - staff - student participation is encouraged.

? IQAC facilitates department-wise programmes - students are involved irrespective of any socio-cultural and economic diversifying parameters. This is done with an intention that students are involved in multi-cultural environment to work with team spirit and preserve the cultural heritage

- The college celebrates occasions of various hues, from ones with regional relevance, such as birthdays of Dinabandhu Mitra, Bibhutibhushan Bandopadhyay, to days and occasions of global significance, such as, International Women's Day,

World Book Day, World Health Day, World Safety Day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college, through various programmes and extra-curricular activities like mock parliament, sensitises students and the employees on their responsibilities as citizens, based on values, rights, and duties as endorsed in the Constitution of India, thereby working towards nurturing them into exemplary citizens.

The following days observed on the specific dates every year are some of the initiatives that make the faculty, the non-teaching staff, and the students aware of their rights, duties, and responsibilities as citizens.

1. Youth Day: January 10
2. Republic Day: January 26
3. Women's Day: March 8
4. International Yoga Day: June 21
5. Independence Day: August 15
6. Teacher's Day: September 5
7. NSS Day: September 24
8. NCC Day: November 4

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

A. All of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Dinabandhu Mahavidyalaya gives utmost importance to the inculcation of values and sense of responsibility in the teaching and non-teaching faculty and students as citizens of India, as epitomised in the Constitution of India. With this goal in perspective, the college organises and observes days of historical as well as cultural significance in the national calendar every year. Programmes of multiple kind, often comprising speeches and lectures by eminent speakers invited from other institutions and / or members of the faculty, performances by the staff and the students, are organised to commemorate these days which are specified below

- Netaji Subhas Chandra Bose's Birthday (January 23)
- Republic Day (January 26)
- Bhasa Divas (February 21)
- Women's Day (March 8)
- Birthday of Dinabandhu Mitra (April 10)
- World Environment Day (June 5)
- International Yoga Day (June 21)
- Library Day (August 12)
- Independence Day (August 15)
- Teachers' Day (September 5)
- Birthday of Bibhutibhusan Bandhopadhyay (September 12)

- NSS Day (September 24)
- Swachh Bharat (October 2)
- NCC Day (November 4)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Ecological Consciousness and Protective Measures

1. Raise awareness among students about ecology and the importance of maintaining its balance, especially in light of lessons from the COVID-19 pandemic.
2. Survey the college and its surroundings to identify and address causes of environmental degradation.
3. Cultivate environmentally conscious habits among students and staff.

Implementation:

1. Conducting awareness sessions to emphasize the urgency of preserving green spaces.
2. Organizing a plantation drive to encourage active participation and practical involvement.

Success:

1. Positive response and active involvement from participants in scheduled activities.
2. Successful planting of saplings as tangible evidence of progress.

Challenges:

1. Limited availability of land for large-scale plantation drives.
2. Requirement for increased student participation.

Training Programmes in Life Skills for Female Students

Objectives:

1. Empower female students to achieve financial independence.
2. Instill confidence in female students to enhance self-reliance.

Implementation: 1. Providing hands-on training in beauty enhancement, mehendi application, and jewelry making. 2. Conducting informative lectures by industry professionals.

Success: 1. High participation rates among female students. 2. Positive feedback and requests for additional programs.

Challenges : 1. Lack of designated slots in the Academic Calendar for such programs. 2. Need for increased participation and institutional support.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words.

Providing education to all, irrespective of their communal or religious affiliations, has been the focal thrust of Dinabandhu Mahavidyalaya since its inception in 1947. The institution has all along believed in inclusiveness, devoid of all discriminations based on caste-creed-colour, with greater emphasis on empowering female students and students belonging to the financially backward as well as underprivileged classes. To fulfil this intent, the college has often collaborated with NGOs, establishments, institutions outside its periphery to provide students with vocational training aimed at entitling them to job opportunities and endowing them with greater confidence in facing the competitive world of jobs.

Because a sizeable mass of students from the college's feeder zone is first-generation learners, the college caters to their basic logistical need from the Poor Fund and the Student Aid Fund. To help enable indigent students sustain their progress, study materials, notes, .PPT presentations are regularly uploaded

by the teaching faculty on the LMS portal on the website of the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To sign MoUs with a greater number of reputed institutions to aid the holistic development of students.
2. To create a larger number of ICT-enabled classrooms.
3. To host a greater number of job-oriented programmes for students.